

Waupaca County Nutrition Advisory Council Minutes
Thursday, Sept 16, 2021
Waupaca County Courthouse
811 Harding Street, Waupaca WI 54981
Room LL42

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Members Present: Jan Lehrer; Dave Steffens; Greta Schroeder; Meri Erickson; Gloria Bigalke

Others Present: Megan Hintz, Aging Programs Supervisor; Melissa Anderson, ADRU Manager; Pat Huber, ADRC Clerk;

Chairperson Jan Lehrer opened the meeting at 1:33 pm and a quorum was established. The meeting was also broadcast on the Waupaca County YouTube Channel and Zoom.

- I. **Adoption of Agenda:** *Motion made by Gloria Bigalke and seconded by Meri Erickson to adopt the agenda. Motion carried.*
- II. **Adoption of Minutes of August 19, 2021 Nutrition Advisory Council Meeting:** *Motion made by Greta Schroeder and seconded by Dave Steffens to approve the minutes of August 19, 2021 meeting as printed. Motion carried.*

Public Comment: None

- III. **COVID-19 & Current Operations Update:** Megan Hintz reported Home Delivered Meals continues as last month and provided participation numbers. She also reported that Bistro 60 has had steady participation and new enrollments this month.
- IV. **Committee Member Resignation:** Megan Hintz reported that member, DeAnn Miller, has resigned leaving three vacancies: Iola, Manawa and Marion. Recruitment has actively begun to fill these positions.
- V. **October Menu Review:** Committee discussed the October menu, as well as some recent feedback on menu items.
- VI. **Program Staff Updates:** Megan Hintz reported that Weyauwega, Iola and Manawa Home Delivered Meals Manager, Shani Appleby, has resigned. At this point, Megan hopes to fill the position with an LTE employee as she begins reevaluating HDM program needs.
- VII. **2021 Annual Training:** Megan Hintz reported that she is finalizing plans for completing required training for all Volunteers and Site Managers.
- VIII. **Voucher Program Updates:** Megan reported that Voucher Program Application for the site at Hotel Fremont is going to the Health and Human Services Committee for approval at their October 6, 2021 meeting. It will then move to the state for approval.
- IX. **Committee Member Reports of Meetings Attended and General Correspondence:** Jan Lehrer reported that she is planning to attend the state meeting; however, nothing is on the agenda pertaining to Aging Programs. Jan will also attend the Crime Stoppers training. Megan Hintz accompanied Jan to the Sons of Norway meeting and presented information on the nutrition program.
- X. **Adjourn:** *A motion was made by Gloria Bigalke and seconded by Greta Schroeder to adjourn at 2:25 pm. Motion carried.*

Next Meeting: Thursday, *October 14, 2021, @ 1:30 pm – Waupaca County Courthouse. (***)Subject to change due to Chairperson, Jan Lehrer’s inability to attend, due to conflict with state meeting. Melissa Anderson and Megan Hintz will consider options, check on room availability, call NAC Members, and update them on a new date.)**

Respectfully Submitted,
Pat Huber, ADRC Clerk